
MINUTES
of the
SAXTON FIELD COMMITTEE MEETING
Komiti Whenua Saxton
held
9:31 am, Tuesday, 6 August 2024
at
Tasman District Council Chamber, 189 Queen Street
Richmond

The [video recording](#) of this meeting is available on the Council's YouTube channel.

Present: Mr D Shaw (Chairperson), Tasman District Councillors J Ellis and B Maru (via Zoom) and Nelson City Councillors C Rollo and T Skinner

In Attendance: **Tasman District Council:** Group Manager – Community Infrastructure (R Kirby), Reserves & Facilities Manager (G Reburn), Reserves Officer (R Coleman), Democracy Services Advisor (K McLean) and Democracy Services Officer (R Grover)

Nelson City Council: Group Manager Community Facilities (A White), Manager Parks and Facilities (H Curwood), Acting Facilities Team Leader (S Cole), Parks and Facilities Administrator (M Tolke), Parks and Facilities Asset Planner (J Loughnan), Team Leader Parks and Facilities Activity Management (K Noldan) and Principal Planner Parks and Facilities (Zoom) (P Harrington)

1 OPENING, WELCOME

The Chair opened the meeting and invited Group Manager Community Infrastructure, Richard Kirby to give the opening karakia.

The Chair acknowledged the passing of Tony Thomas and a moment of silence was observed.

2 APOLOGIES AND LEAVE OF ABSENCE

Nil

3 PUBLIC FORUM

Nil

4 DECLARATIONS OF INTEREST

Councillor Campbell Rollo noted an ongoing interest regarding Hockey Nelson.

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

The Chair noted Principal Planner Parks and Facilities, Paul Harrington, was in attendance at the 14 June 2024 meeting. It was agreed that he be added to the minutes, and the minutes be amended accordingly.

Moved Councillor Rollo/Councillor Skinner

SFC24-08-1

That the amended minutes of the Saxton Field Committee meeting held on Friday, 14 June 2024, be confirmed as a true and correct record of the meeting.

CARRIED

Councillor Tim Skinner joined the meeting at 9:34am.

Moved Councillor Ellis/Councillor Rollo

SFC24-08-2

That the minutes of the Saxton Field Committee meeting held on Friday, 17 May 2024, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS

7.1 Saxton Field Activity Report

Reserves Officer, Rob Coleman, presented the report and answered questions. He noted paragraph 3.3 in the agenda report 'Richmond Ward Councillors' was incorrect, and should be 'Whole Council'.

Action: Jane Loughnan to liaise with Basketball Nelson regarding funding and report back to the Committee.

Action: Karl Noldan to report back to the Committee on depreciation costs and any funding for the donated basketball hoops.

Action: Staff to circulate the minutes from the Te Ohu Toi Ahurea Entrance Development Hui in July to the Saxton Field Committee.

Action: Officers to report back to the Committee on the existing processes in place for reporting accidents that occur at Saxton Park and the Traffic Teams (both

councils) findings and recommendations related to traffic calming, use of bollards and road safety recommendations.

Action: Jane Loughnan to report peak facility usage times to the Committee and explore options to increase parking at Saxton Field.

Action: Sue Cole to address the inaccuracies related to fees and charges on the websites for Basketball Nelson and Sport Tasman.

Action: Stu Dalton to look into providing a link to 'Shape Nelson' on the Saxton Field website, for consultations.

Action: Stu Dalton/Karl Noldan to obtain figures related to increased venue hire and sport activities at Saxton Field and report back via email to the Committee.

Moved Councillor Skinner/Councillor Ellis
SFC24-08-3

That the Saxton Field Committee

1. receives the Saxton Field Activity Update report RSFC24-08-1.
CARRIED

8 CONFIDENTIAL SESSION

Nil

Richard Kirby offered the closing karakia.

The meeting concluded at 10.18am.

Confirmed as a correct record of proceedings by resolution on 5 November 2024.

SFC24-11-4

That the minutes of the Saxton Field Committee meeting held on Tuesday, 6 August 2024, be confirmed as a true and correct record of the meeting.