
Minutes of a meeting of the Governance Committee

**Held in the Council Chamber, Civic House, Trafalgar Street,
Nelson**

On Thursday 3 July 2014, commencing at 9.00am

Present: Councillors I Barker (Chairperson), L Acland (Deputy Chairperson), K Fulton, B McGurk, P Matheson, G Noonan, P Rainey, and J Murray and J Peters (external appointees)

In Attendance: Councillor T Skinner, Chief Executive (C Hadley), Group Manager Corporate Services (N Harrison), Group Manager Infrastructure (A Louverdis), Group Manager Community Services (C Ward), Acting Group Manager Strategy (N McDonald), Manager Administration (P Langley), and Administration Adviser (G Brown)

Apologies: Her Worship the Mayor, R Reese, and Councillor E Davy

1. Apologies

Resolved

***THAT apologies be received and accepted from
Her Worship the Mayor and Councillor Davy.***

Noonan/McGurk

Carried

2. Interests

There were no updates to the Interests Register and no conflicts of interest with items on the agenda were declared.

3. Confirmation of Order of Business

The Chairperson introduced the new external appointees to the Committee, John Peters and John Murray. He said that Council looked forward to their participation at the Governance Committee meetings.

4. Public Forum

There was no public forum.

5. Confirmation of Minutes – 22 May 2014

Document number A1190855, agenda pages 6-14 refer.

Resolved

THAT the minutes of a meeting of the Nelson City Council – Governance Committee, held on 22 May 2014, be confirmed as a true and correct record.

Acland/Matheson

Carried

Attendance: Councillor Fulton joined the meeting at 9.07am

6. Status Report – Governance 3 July 2014

Document number A1160658

Resolved

THAT the Status Report – Governance 3 July 2014 (A1160658) be received.

Peters/Murray

Carried

7. Chairperson’s Report

The Chairperson once again welcomed the new external appointees.

FINANCE

8. Finance Report for the Period Ending 30 April 2014

Document number A1192537, agenda pages 16-31 refer.

Group Manager, Corporate Services, Nikki Harrison presented the report. She said that at the Governance Committee in August, the Finance report would provide the year-end position to 30 June 2014.

She said that, since the report was written, the projections for recovery from storm events had changed due to the June 2014 weather event, and that there was a further expenditure of \$180,000 which needed to be included. She informed the committee that there was a contingency fund of \$150,000 available which would negate some of this cost.

Group Manager Infrastructure, Alec Louverdis clarified that the intent was that storm events were in the first instance absorbed under the operations budget, however if these costs affected Councils’ daily activities then the costs would be discussed at Council. He confirmed that recent events had not affected the work programme going forward (2014/15).

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In response to a question, Mr Louverdis advised that the Velodrome project was being conducted primarily by Tasman District Council, with Nelson City Council taking a secondary role, but that progress was delayed.

It was discussed that the Brook Sanctuary Grant for capital expenditure had been paid in June and that the remaining funds would be paid on completion of the required conditions.

In response to questions, Ms Harrison explained that the outstanding rates for the end of June were 0.09% of the total rates levied, 0.01% higher than last year, and that this was not an issue. She explained that the peak in the debtors' graph on page 31, last April/May was likely due to the timing of the administration of water invoices.

In response to further questions, Mr Louverdis said that potential tenants could approach Council in relation to buildings owned by Council, however he expressed that consideration needed to be taken for those buildings with earthquake prone status, and any decision for leases relating to earthquake prone buildings would come to Council. He explained that the Hunting and Fishing and Mediterranean Food Warehouse buildings were currently being used for storage, and that the Four Seasons building was being used by the Festivals team.

In response to a question, the Chief Executive explained that the under- spend for Environmental Management was that there was a discontinuation of work streams so that a review could be conducted of the Nelson Resource Management Plan.

Resolved

THAT the Finance Report for the Period ending 30 April 2014 (A1192537) and its attachments (A1191122, A1204110, A1203888 and A793514) be received and the variations noted;

AND THAT changes to the property insurance schedule cover for the 2014/15 financial year be noted by the Committee.

Rainey/Noonan

Carried

GOVERNANCE

9. Officer Support for Sister City Trip to Miyazu

Document number A1211496, agenda pages 32-33 refer.

Ms Hadley explained that it was best practice for the Mayor to be accompanied by a Council Officer for international visits.

Resolved

THAT the report Officer Support for Sister City Trip to Miyazu (A1211496) be received;

AND THAT Nicky McDonald travel to Miyazu with Her Worship the Mayor in October 2014.

Noonan/Fulton

Carried

10. Exclusion of the Public

Resolved

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	<p>Governance Committee – Public Excluded Minutes – 22 May 2014</p> <p>These minutes confirm the minutes of 3 April 2014 and also contain information regarding:</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p>
	<p>Ridgeways Joint Venture Statement of Intent and half Yearly Report 2014</p>		<ul style="list-style-type: none"> Section 7(2)(b) To protect information that may disclose a trade secret or the commercial position of a person

Matheson/Fulton

Carried

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The meeting went into public excluded session at 9.37am and resumed in public session at 9.46am.

11. Re-admittance of the Public

Resolved

THAT the public be re-admitted to the meeting.

Noonan/McGurk

Carried

There being no further business the meeting ended at 9.46am.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date