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**MINUTES**  
of the  
**JOINT SHAREHOLDERS COMMITTEE MEETING**  
**Komiti Joint Shareholders**  
held  
**9:30 am, Tuesday, 16 April 2024**  
at  
**Tasman Council Chamber, 189 Queen Street, Richmond**

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**Present:** **Tasman District Council:** Deputy Mayor S Bryant, Councillors B Dowler, C Hill, K Maling and C Mackenzie

**Nelson City Council:** Mayor N Smith (Chair), Deputy Mayor R O'Neill-Stevens (via Zoom), Councillors M Benge, M Courtney, and R Sanson (via Zoom)

**In Attendance:** **Tasman District Council:** Group Manager Finance (M Drummond), Executive Assistant and Advisor to the Mayor (R Scherer), and Executive Support Officer (A Brough)

**Nelson City Council:** Group Manager Corporate Services (N Harrison) and Strategic Adviser, Community Services (M Croft)

**Tasman Bays Heritage Trust:** L Jimson and B Wheatley

**Apologies:** Mayor T King and Councillor K Paki Paki

**1 OPENING, WELCOME**

Mayor Nick Smith welcomed everyone to the meeting and offered the opening karakia.

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## **2 APOLOGIES AND LEAVE OF ABSENCE**

Apologies were received from Mayor T King and Councillor K Paki Paki.

**Moved Deputy Mayor Bryant/Councillor Maling**  
**JSC24-04-1**

**That apologies from Mayor T King and Councillor K Paki Paki be accepted.**

**CARRIED**

## **3 PUBLIC FORUM**

Nil

## **4 DECLARATIONS OF INTEREST**

Nil

## **5 LATE ITEMS**

Nil

## **6 CONFIRMATION OF MINUTES**

**Moved Deputy Mayor Bryant/Councillor Courtney**

**JSC24-04-2**

**That the minutes of the Joint Shareholders Committee meeting held on Tuesday, 22 August 2023, be confirmed as a true and correct record of the meeting.**

**CARRIED**

**Moved Councillor Maling/Councillor Courtney**

**JSC24-04-3**

**That the confidential minutes of the Joint Shareholders Committee meeting held on Tuesday, 22 August 2023, be confirmed as a true and correct record of the meeting.**

**CARRIED**

## **7 REPORTS**

### **7.1 Half Yearly reports to 31 December 2023 for Infrastructure Holdings Limited, Port Nelson Limited and Nelson Airport Limited**

Nelson City Council Group Manager, Corporate Services, Nikki Harrison and Tasman District Council Group Manager – Finance, Mike Drummond presented the report, which was taken as read.

Ms Harrison advised of an error in the report noting that Nelson Airport Limited's revenue for the first six months of the previous financial year should read \$8.3 million.

**Moved Mayor Smith/Councillor Dowler**

**JSC24-04-4**

**That the Joint Shareholders Committee receives the Half Yearly reports to 31 December 2023 for Infrastructure Holdings Limited, Port Nelson Limited and Nelson Airport Limited**

**CARRIED**

**7.2 Tasman Bays Heritage Trust - Half Yearly Report to 31 December 2023 and Draft Statement of Intent 2024-2025**

Nelson City Council Strategic Advisor Community Services, Martin Croft, Nelson Provincial Museum Chief Executive, Lucinda Jimson and Nelson Provincial Museum Project Manager, Belinda Wheatley presented the report which was taken as read.

Ms Jimson referred to a proposal to look at options of one “brand” to encapsulate the museum, the archive facility and the Tasman Bays Heritage Trust.

**Action:** Mr Croft to seek legal advice on the correct process to carry out “branding” of the three entities noting that the Tasman Bays Heritage Trust is a Council Controlled Organisation under the Local Government Act.

**Action:** Mr Croft to follow up with the Mayor, Nelson City Council regarding any proposals for government funding for the new Archives and Research Facility.

**Moved Deputy Mayor Bryant/Councillor Hill**

**JSC24-04-5**

**That the Joint Shareholders Committee**

- 1. receives the Tasman Bays Heritage Trust - Half Yearly Report to 31 December 2023 and Draft Statement of Intent 2024-2025 report and its attachments; and**
- 2. notes the delivery of the Tasman Bays Heritage Trust Draft Statement of Intent 2024/2025 as required under the Local Government Act 2022; and**
- 3. that the Tasman Bays Heritage Trust Draft Statement of Intent 2024/25 meets the Committee’s expectations, as set out in the letter of Expectations dated 7 December 2023.**

**CARRIED**

**8 CONFIDENTIAL SESSION**

**8.1 Procedural motion to exclude the public**

**Moved Mayor Smith/Councillor Maling**

**JSC24-04-6**

**This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:**

**8.2 Tasman Bays Heritage Trustee Rotation**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution

The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
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### 8.3 Infrastructure Holdings limited - Draft Statement of Intent 2024/2025

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

**CARRIED**

### RESTATEMENTS

It was resolved while the public was excluded:

#### 8.2 Tasman Bays Heritage Trustee Rotation

That the Joint Shareholders Committee

6. agrees that the report and decision be made publicly available once the appointment process has been completed.

### 8.3 Infrastructure Holdings limited - Draft Statement of Intent 2024/2025

**JSC24-04-7**

That the Joint Shareholders Committee agrees that the report and decision remain confidential at this time.

The meeting concluded at 10.51 am.

Confirmed as a correct record of proceedings by resolution on 20 August 2024.

**Moved Mayor Smith/Councillor Mackenzie**

**JSC24-08-8**

That the minutes of the Joint Shareholders Committee meeting held on Tuesday, 16 April 2024, be confirmed as a true and correct record of the meeting.

**CARRIED**