

PO Box 645 Nelson 7040 03 546 0200 Nelson.govt.nz

## **DIRECT DEBIT AUTHORITY**

Authorisation code

Name of my/our bank:		2 7 0	0 (	8   0	4	2				
	Approved									
My/our bank account number:  Bank Branch Account Suffix		700	8	202	23					
From the acceptor to their bank:  authorise you to debit my account with the amounts of direct debits from specified on this authority in accordance with this authority until further notice agree that this authority is subject to:	n Cit	y Counc	cil w	ith th	ne au	ıthori	isatio	on co	ode	
<ul> <li>The bank's terms and conditions that relate to my account, and</li> <li>The specific terms and conditions listed below.</li> </ul>										
The following information will show on your bank statement:										
Authorised signature(s):					D	ate:				
								/	/	
						. –		,		

## Specific conditions relating to notices and disputes

Name of my/our bank account to be debited:

You may ask your bank to reverse a direct debit up to 120 calendar days after the debit if:

- You don't receive a written notice of the amount and date of each direct debit from the initiator or
- You receive a written notice, but the amount or the date of debiting is different from the amount or the date specified on the notice.

The initiator is required to give you a written notice of the amount and date of each direct debit no less than 10 calendar days before the date of the debit.

For weekly or fortnightly direct debits, the initiator is required to give you a written notice of the amount and date of each direct debit no less than 2 business days before the date of the debit.

For direct debits with notice no later than the date of the debit, the initiator may only send a direct debit if you have asked the initiator to send it and agreed the amount of the direct debit. The initiator is required to give you a written notice of the amount and date of each direct debit no less than the date of the debit.

For instalment or scheduled direct debits, the initiator is required to give a written notice of the amount and date of each direct debit in a series of direct debits no less than 10 calendar days before the date of the first direct debit in the series. The notice is to include the dates of the debits, and the amount of each direct debit. If the initiator proposes to change an amount or date of a direct debit specified in the notice, the initiator is required to give you notice no less than 30 calendar days before the change.

If the bank dishonours a direct debit but the initiator sends the direct debit again once within 5 business days of the dishonour, the initiator is not required to give you a second notice of the amount and date of the direct debit.



## **EASYPAY - RATES AND/OR WATER**

## \*Ratepayer Details: Ratepayer name(s): Contact number(s): Home: \_\_\_\_\_\_Mobile: \_\_\_\_ Email address: I wish to opt in to receive all correspondence and invoices for all my current and future Council services by email $\Box$ \*Please note that Easypay is only available to the legal ratepayer. Property tenants or leasees must make alternative arrangements for payments. **Property Details:** (For multiple properties please list or attach a schedule of addresses) Valuation or Water Account number: Property Location: **Rates Payment Options:** ☐ Weekly: ☐ Tuesday ☐ Thursday ☐ Fortnightly: ☐ Tuesday ☐ Thursday ☐ Start Date: ☐ Monthly: 20<sup>th</sup> of the month (or next business day after that) ☐ Quarterly: On the quarterly instalment due date ☐ Annual: On the due date for Instalment One If you choose weekly, fortnightly or monthly, the direct debit payment amounts are automatically readjusted late July/early August to ensure your rates are paid in full over the year. We will notify you in advance of the payment amounts and you can cancel the payments at any time. If you pay quarterly or annually, your payment will be the amount showing on the rates invoice. **Water Payment Options: Residential Properties** ☐ Six Monthly: On the invoice due date ☐ Weekly: ☐ Tuesday ☐ Thursday ☐ Tuesday ☐ Thursday ☐ Fortnightly: 20<sup>th</sup> of the month (or next business day after that) ☐ Monthly: Usage can change from time to time, it is the customer's responsibility to ensure that their direct debit payments are sufficient. If your account is deemed a "low user", you will be automatically on a Six Monthly balance due direct debit. **Commercial Properties (Water and TradeWaste)** ☐ Quarterly: On the invoice due date

We will send you a confirmation letter when we have loaded your Direct Debit Authority which will confirm the starting date, payment amount and frequency. Please allow at least 10 working days to have your authority set up.